GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS)

KUMBAKONAM

OFFICE OF THE CONTROLLER OF EXAMINATIONS

ANNUAL REPORT

2020-2021

S.No	Contents	Page No.
1	Introduction	1
2	Question Paper setting	2
3	Evaluation	3
4	Examination Committee & Results Passing Board	5
5	Important dates and Events	6
6	Complaints and Grievances	7
7	Results	7
8	Graduation details	9
9	Statement of Marks	11
10	New initiatives	11

1. INTRODUCTION

Examination wing of Government College for Women, Kumbakonam was established in the year 2006-2007 as a statutory body constituted in accordance with the UGC guidelines for autonomous colleges. The wing is headed by the Controller of Examinations (CoE), reporting to the Principal being the Chief Controller of Examinations and supported by the Deputy Controller and clerical staff. The primary responsibility of the Office of Examinations is to plan and conduct all examinations in a fair, transparent and systematic manner as per the academic Calendar prepared at the beginning of every academic year.

The examination procedures are in accordance with the guidelines of the Examination Manual which is in accordance with the Bharathidasan University and is in conformity with the UGC guidelines from time to time. The examination system has been fully automated with automation software systems and processes covering generation of question papers, registration for examinations, evaluation processes, preparation and publication of examination results, and printing of consolidated mark sheets.

The examination wing maintains a grievance redressal mechanism as a support to the students to deal with examination-related grievances. The office of examinations is committed to ensure efficient and effective functioning of its office for the benefit of the stake holders.

2. QUESTION PAPER SETTING

a) Question Paper Setting –Internal Tests

For Internal Tests, Question paper for all the courses of UG & PG programmes are set by the Internal Examiners (either the course coordinator or the one of the course teacher chosen by the HOD)

b) Question Paper Pattern –Internal Tests

Odd Semester (November -2020)
Model Exam
Sec A – 10 Questions × 2 Marks = 20 Marks (Answer all the questions) Sec B – 5 Questions × 5 Marks = 25 Marks (Either or type questions) Sec C – 3 Questions × 10 Marks = 30 Marks (Three out of five questions) Total 75 Marks
Even Semester (April-2021)
Internal Test I , Test II
UG & PG
Sec A – 5 Questions × 2 Marks = 10 Marks (Answer all the questions) Sec B – 4 Questions × 5 Marks = 20 Marks (Either or type questions) Sec C – 2 Questions × 10 Marks = 20 Marks (Two out of three questions) Total 50 Marks

Model exam
Sec A – 10 Questions × 2 Marks = 20 Marks (Answer all the questions)
Sec B – 5 Questions × 5 Marks = 25 Marks (Either or type questions)
Sec C – 3 Questions × 10 Marks = 30 Marks (Three out of five questions)
Total 75 Marks

c) Question Paper Setting – End Semester Examinations

All the question papers are set by External Examiners.

d) Question Paper Pattern - End Semester Examinations

A uniform question paper pattern for all (UG & PG) courses is adopted except for Gender Studies, Non Major Elective Courses, Skill Based Elective Courses, Value Education and Mathematics for Competitive Examinations and Self Study Courses.

UG & PG
Sec A – 10 Questions × 2 Marks = 20 Marks (Answer all the questions)
Sec B – 5 Questions × 5 Marks = 25 Marks (Either or type questions)
Sec C – 3 Questions × 10 Marks = 30 Marks (Three out of five questions)
Total 75 Marks

Question Paper Pattern for Mathematics for Competitive Examinations and Self Study Courses

Seventy Five objective type questions	75 X 1 = 75 marks

Question Paper Pattern for Gender Studies (As per University norms)

Either or type	5×15 = 75 Marks

Question Paper Pattern for Skill Based Elective Course and Non Major Elective Course from April -2018 onwards

Either or type	5×15 = 75 Marks

e) Scrutiny of Question Papers:

The Question Papers of the End Semester Examinations are scrutinized by external examiners appointed by the COE from a panel approved by the Board of Studies and Academic Council.

3. EVALUATION PROCESS

Continuous Internal Assessment:

The evaluation of the internal assessment will be completely done by the course teachers under various components. The marks will be entered by them in the data sheet sent by COE through official web mail confidentially.

Components of Continuous Internal Assessment (CIA)

Theory Odd Semester (November -2020) & Even Semester (April-2021)		
Component	**Nov 2020 Marks**	**April Marks**
CIA tests	25	7
Model Exam		8
Assignments		5
Innovative learning	-	5
Total	25	25

Practical Odd (November -2020) & Even Semester (April-2021)	
Component	**Marks**
Continuous Assessment	25
Record	05
Model Exam	10
Total	40

The I CIA is of two hours duration and Model exam is for three hours duration.

Passing minimum:

Programme	Passing minimum in CIA		Passing minimum in ESE	
	Theory (25 marks)	Practical (40 marks)	Theory (75marks)	Practical (60marks)
UG	10	16	30	24
PG	13	20	37	30

Consolidation of CIA:

CIA mark statements were obtained from the departments. The tutors announce the CIA results to the students and submit it to the COE office. Students' signature was not obtained due to pandemic situation.

Conduct of end semester examination:

- Payment of Examination fees is made online through the Examination portal in the College website www.gcwk.ac.in making the process hassle free.
- The attendance eligibility for writing End Semester Examinations was altered due to the pandemic situation. The eligibility to write examinations were based upon submission of assignments, attending CIA tests online and payment of fees, instead of attendance eligibility due to pandemic situation.
- Examination timetable is generated through the COE software and is made available in the college website and also distributed to the departments.

- The End Semester Examinations of November 2020 and April 2021 was conducted online due to pandemic situation. The question papers were sent to students through mail from the COE office and the answer sheets were collected through mail to the respective course incharge staff. The students can also download the question paper from the College website on the day of examination.
- The students must send the soft copy of their answer sheets to the respective mail ids within the stipulated time.

Evaluation Process – End Semester Examinations:

- Due to pandemic situation, door valuation was made for November 2020 and online valuation for April 2021.

4. EXAMINATION COMMITTEE AND RESULT PASSING BOARD

Examination Committee

Designation	Odd Semester November 2020	Even Semester April 2021
Principal	Dr.D.Rosi	Dr.D.Rosi
Controller of Examinations	Dr.S.Venkatalakshmi	Dr.S.Venkatalakshmi
Deputy Controller of Examinations	Dr.W.Jayaseeli	Dr.W.Jayaseeli
Senior Staff Member Arts	Dr.S.Ahila	Dr.S.Ahila
Senior Staff Member Science	Dr.R.Radha	Dr.R.Radha

Results – Passing Board

Designation	Odd Semester November 2020	Even Semester April 2021
Principal	Dr.D.Rosi	Dr.D.Rosi
External subject expert - Arts	Dr.S.Rajarajan HOD of Economics Government Arts College (A) Kumbakonam	Mr.M.Saravanan HOD of English Government Arts College (A) Kumbakonam
External subject expert - Science	Mr.M.Meenatchisundaram HOD of Chemistry Government Arts College (A) Kumbakonam	Dr.V.Ramasubramaniyan Controller of Examinations HOD of Zoology Government Arts College (A) Kumbakonam
Controller of Examinations	Dr.S.Venkatalakshmi	Dr.S.Venkatalakshmi
Deputy Controller of Examinations	Dr.W.Jayaseeli	Dr.W.Jayaseeli
All Head of the Departments	12 HODs	12 HODs

5. IMPORTANT DATES AND EVENTS

a) Examinations Fees

Particulars	Dates			
	Odd Semesters November 2020		Even Semesters April 2021	
	From	To	From	To
Examination Fee Payments without fine (UG & PG)	09.12.2020	16.12.2020	11.03.2021	18.03.2021
Examination Fee Payments with fine (UG & PG)	---	---	19.03.2021	20.03.2021

b) Internal Tests

Test Details	Odd Semester November 2020		Even Semester April 2021	
	From	To	From	To
Internal Test I for UG & PG	*	*	27.01.2021	30.01.2021
Internal Test II for UG & PG	*	*	24.02.2021	26.02.2021
Internal Test III for UG & PG	10.12.2020	16.12.2020	12.04.2021	20.04.2021

* Assignments obtained instead of tests due to pandemic situation.

c) End Semester Examinations

Particulars	Odd Semester November 2020		Even Semester April 2021	
	From	To	From	To
Semester Examinations Theory for UG & PG (Regular & Arrear)	21.12.2020 Online	31.12.2020	05.05.2021 Online	30.06.2021
Semester Examinations Practical for UG & PG (Regular & Arrear)	04.01.2021	11.01.2021	22.03.2021 Off line	27.03.2021
			16.04.2021,17.04.2021 07.05.2021.&10.07.2021 To 17.07.2021Online	

d) Results

Particulars	Odd semester November 2020	Even Semester April 2021
Publication of CIA results	23.12.2020	03.05.2021
Publication of End semester results for UG & PG	04.03.2021	30.07.2021

6. COMPLAINTS AND GRIEVANCES

Revaluation

Students can apply for any number of papers (passed/failed) for revaluation.

Particulars	Odd Semester November 2020		Even Semester April 2021	
	UG	PG	UG	PG
No. of students applied for revaluation	---	---	2	--
No. of Students who got change in mark / grade on revaluation	--	---	0	--

7. RESULTS

Programme wise Odd Semester Results:

a) Under –Graduation Programmes (November -2020)

Programme (UG)	I Semester			III Semester			V Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Botany	42	42	100	38	38	100	30	30	100
Chemistry	78	77	98.71	74	74	100	74	74	100
Commerce	142	142	100	141	141	100	130	130	100
Computer Science	106	106	100	86	86	100	90	90	100
Economics	130	130	100	133	131	98.50	117	117	100
English	120	120	100	112	111	99.11	118	117	99.15
Geography	82	82	100	75	75	100	70	70	100
History	241	240	99.59	251	250	99.60	203	203	100
Mathematics	119	119	100	104	104	100	104	104	100
Physics	76	76	100	67	67	100	65	65	100
Tamil	132	132	100	111	111	100	120	120	100
Zoology	87	87	100	81	81	100	68	68	100

b) Post –Graduation Programmes (November -2020)

Programme (PG)	II Semester			IV Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Chemistry	24	24	100	25	25	100
Commerce	35	35	100	33	33	100
Computer Science	59	59	100	60	59	98.33
Economics	34	34	100	25	25	100
English	34	33	97.06	32	32	100
Geography	16	16	100	11	11	100
History	32	32	100	29	29	100
Mathematics	35	35	100	33	33	100
Physics	25	25	100	25	25	100
Tamil	31	31	100	31	31	100
Zoology	25	25	100	20	20	100

Programme wise Even Semester Results:

a) Under –Graduation Programmes (April-2021)

Programme (UG)	II Semester			IV Semester			VI Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Botany	39	39	100.00	44	44	100.00	40	39	97.5
Chemistry	64	57	89.06	71	68	95.77	69	47	68.12
Commerce	141	125	88.65	145	144	99.31	139	134	96.40
Computer Science	93	91	97.85	104	100	96.15	102	102	100.00
Economics	115	104	90.43	130	105	80.77	121	118	97.52
English	120	110	91.67	129	118	91.47	114	109	95.61
Geography	73	65	89.04	72	66	91.67	74	72	97.30
History	197	165	83.76	190	185	97.37	208	201	96.63
Mathematics	99	98	98.99	105	104	99.05	105	103	98.10
Physics	69	63	91.30	74	66	89.19	67	56	83.58
Tamil	107	102	95.33	113	111	98.23	121	118	97.52
Zoology	85	80	94.12	72	71	98.61	76	75	98.68

b) Post –Graduation Programmes (April-2021)

Programme (PG)	II Semester			IV Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Chemistry	25	24	96.00	26	26	100.00
Commerce	39	33	84.62	41	39	95.12
Computer Science	58	58	100.00	59	59	100.00
Economics	30	15	50.00	31	20	64.52
English	30	18	60.00	35	35	100.00
Geography	13	6	46.15	22	22	100.00
History	36	36	100.00	31	31	100.00
Mathematics	30	28	93.33	32	32	100.00
Physics	23	22	95.65	24	23	95.83
Tamil	34	34	100.00	31	30	96.78
Zoology	17	17	100.00	16	16	100.00

c) M.Phil Programmes (April-2021)

Programme (M.Phil)	Appeared	Passed	Pass%
Computer Science	3	3	100
Physics	3	3	100
Tamil	4	4	100

8. GRADUATION DETAILS

The following grading system is adopted.

CGPA	UG Programme		PG Programme	
	Corresponding Grade	Classification of Final Results	Corresponding Grade	Classification of Final Results
9.00 and above	O	Outstanding	O	Outstanding
8.00 to 8.99	A+	Excellent	A+	Excellent
7.00 to 7.99	A	Very Good	A	Very Good
6.00 to 6.99	B+	Good	B+	Good
5.00 to 5.99	B	Above Average	B	Above Average
4.00 to 4.99	C	Average	R.A.	(Re-Appearance)
Below 4.00	R.A.	(Re-Appearance)		

a) Graduation Outcome - Under Graduation Programmes (April-2021)

Department	Appeared	No. of students passed with						
		O	A+	A	B+	B	Passed	Pass %
Botany	40	5	29	5			39	97.5
Chemistry	69	4	30	12			46	66.66
Commerce	139	4	60	65	5		134	96.40
Computer Science	102	30	64	8			102	100
Economics	121		8	91	19		118	97.52
English	114		1	33	71	4	109	95.61
Geography	74		4	46	21	1	72	97.30
History	208		3	131	67		201	96.63
Mathematics	105	30	52	21			102	97.14
Physics	67	5	39	12			56	83.58
Tamil	121		10	89	19		118	97.52
Zoology	76	4	46	25			75	98.68

b) Graduation Outcome - Post Graduation Programmes (April-2021)

Department	Appeared	No. of students passed with						
		O	A+	A	B+	B	Passed	Pass %
Chemistry	26	12	13	1			26	100
Commerce	41	2	30	7			39	95.12
Computer Science	59	15	43	1			59	100
Economics	31			19	1		20	64.52
English	35		6	27	2		35	100
Geography	22		5	15	2		22	100
History	31		8	23			31	100
Mathematics	32	25	7				32	100
Physics	24	2	21				23	95.83
Tamil	31		27	3			30	96.78
Zoology	16		11	5			16	100

9. STATEMENT OF MARKS

End Semester Mark statements and Cumulative Mark statements are issued with the following security features: Invisible logo, Gold foil logo, Word twist, Micro line and Copy text.

10. NEW INITIATIVES

- The system was geared up to face the challenging situations in conduct of examinations, valuations and mark entry.
- The Examination software was updated to adopt the directions of government related to the examinations.
- Learning portal was created for facilitating the students who couldn't attend online classes.
- CIA includes online seminars, quiz, assignments, etc.
- Faculty created videos in social media for facilitating the students to learn how to attend online mode of examination.
- All exam related information were circulated to students through email and class whatsapp groups.

Controller of Examinations

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